Rationale:
• Emerson School is a select entry Specialist school that provides individual educational programs for primary and secondary students with mild intellectual processing disabilities. Students that attend our school receive Program for Students with a Disability (PSD) funding. A number of students are functional placements approved by our Regional Director of The Department of Education and Early Childhood Development (DEECD).

• All referrals to Emerson School are treated with a welcoming respect that is a key feature of our school.

• By definition, a Mild Intellectual Disability diagnosis is for a student who achieves a full-scale IQ score of between 50 and 70 on the Weschler Intelligence Scale for Children, Edition IV (WISC-4) or on the Weschler Preschool and Primary Scale of Intelligence (WPPSI).

• Mild Intellectual Disability often presents itself in association with other aspects of disability.

• When looking at the cognitive and learning profile of a referred student, Emerson School makes recommendations of which type of school a student would best benefit from.

• Emerson School aims to enrol a child as soon as possible when eligibility and learning needs have been established. On a professional and compassionate basis, a student must not be left waiting for enrolment when it is obvious that they need to commence immediately.

Aims:
• To provide an efficient process of enrolment that satisfies the needs of both students and the school.

Implementation:
• All children who are eligible to attend Emerson School are welcome.
• All referrals will be evaluated by our Enrolment Intake Committee.
• Referrals may come from a variety of sources that include parents, schools, preschools, counsellors, medical advisors, DEECD officials, other government departments and non-government organisations (NGO’s).
• All protocols of school transfer and funding will be observed.
• Close communication will be established between all involved sectors of education including government and private schools.
• Requests for funding under the Program for Students with Disabilities (PSD) will be made where appropriate. This may involve new applications for PSD funding or a transfer of students with existing PSD funding from other schools.
• Where appropriate, attendance trial days will be conducted to confirm the suitability of school placement.
• Enrolment will be commenced when an appropriate time has been agreed to by all parties.

Evaluation:
This policy will be reviewed as part of the school’s four-year review cycle.

Emerson School Council last ratified this policy in September 2014