



## Enrolment POLICY

### **Rationale:**

- Emerson School is a select entry Specialist school that provides individual educational programs for primary and secondary students with mild intellectual processing disabilities. Students that attend our school receive Program for Students with a Disability (PSD) funding. A number of students are functional placements approved by our Regional Director of The Department of Education and Training (DET).
- All referrals to Emerson School are treated with a welcoming respect that is a key feature of our school.
- By definition, a Mild Intellectual Disability diagnosis is for a student who achieves a full-scale IQ score of between 50 and 70 on the Weschler Intelligence Scale for Children, Edition IV (WISC-4) or on the Weschler Preschool and Primary Scale of Intelligence (WPPSI).
- Mild Intellectual Disability often presents itself in association with other aspects of disability.
- When looking at the cognitive and learning profile of a referred student, Emerson School makes recommendations of which type of school a student would best benefit from.
- Emerson School aims to enrol a child as soon as possible when eligibility and learning needs have been established. On a professional and compassionate basis, a student will not be left waiting for enrolment when it is obvious that they need to commence immediately.

### **Aim:**

- To provide an efficient process of enrolment that satisfies the needs of both students and the school.

### **Implementation:**

- All children who are eligible to attend Emerson School are welcome.
- All referrals will be evaluated by our Enrolment Intake Committee.
- Referrals may come from a variety of sources that include parents, schools, preschools, counsellors, medical advisors, DET officials, other government departments and non-government organisations (NGO's).
- All protocols of school transfer and funding will be observed.
- Close communication will be established between all involved sectors of education including government and private schools.
- Requests for funding under the Program for Students with Disabilities (PSD) will be made where appropriate. This may involve new applications for PSD funding or a transfer of students with existing PSD funding from other schools.
- Student taster days will be conducted to confirm the suitability of school placement.

- Enrolment will be commenced when an appropriate time has been agreed to by all parties.

**Evaluation:**

This policy will be reviewed as part of the school's three-year review cycle.

Emerson School Council last ratified this policy in <b>June 2020</b>
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