



February 6<sup>th</sup> 2023

Dear parent/carer,

Emerson School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read "John Mooney", with a long horizontal flourish extending to the right.

John Mooney

Principal



<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
• <i>Student stationery including exercise books, stationery and student planners</i>	\$120
• <i>Cooking materials (minimum 13 sessions)</i>	\$65
• <i>Art supplies (minimum 13 sessions)</i>	\$65
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
NA	\$0
<b>Total Amount</b>	<b>\$250</b>

#### **Extra-Curricular Items and Activities**

Emerson School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	<b>Purchase (Please tick)</b>
Optional camps and excursions as scheduled throughout the year. The cost of these excursions will be advised throughout the year.	TBA	
<b>Total Extra-curricular Items and Activities</b>		<b>\$TBA</b>

#### **Financial Support for Families**

Emerson School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- payment plans as arranged with the school

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

John Mooney



Ph: 03 9791 8900 | Email: John.Mooney@education.vic.gov.au

**Total**

Category	
Curriculum Contributions	\$250
Other Contributions	NA
Extra-Curricular Items and Activities	TBA

**Payment methods**

Payment can be made by Bank Transfer – our account details are as follows:

Westpac

BSB: 033 186

Account No. 708912

**Refunds**

Please contact the school if you would like to discuss a refund of your payment.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.